The First Meeting Agenda for Meeting Between Bernard and Team 17-E

Meeting Details: Thursday 21 March 2024 3:00pm – 4:00pm

Chair: Jiahao Zhou

Secretary: Canmin Jin, Xiaobei Xie, Yidan Wang

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| --- | --- | --- | --- | --- |
| 1 | Preliminaries | Speaker | Paper/Attachment | Time |
| 1.1 | Apologies: None |  |  |  |
|  |  |  |  |  |
| 2 | Problems | | | |
| N/A |  |  |  |  |
|  |  |  |  |  |
| 3 | Business Plan Introduction | | | |
| 3.1 | Inform the client the details of our business plan | Xiaobei Xie | Word doc and printout |  |
| 3.2 | Feedback | Bernard |  |  |
|  |  |  |  |  |
| 4 | Tech Stack | | | |
| 4.1 | Proposal on the tech stack we are going to use for our project. | Jiahao Zhou |  |  |
| 4.2 | Feedback | Bernard |  |  |
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| 5 | Other Issues | | | |
| 5.1 | Design of recommendation system | Bernard |  |  |